**Collaborative Partner   
Due Diligence and Risk Assessment**

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| **Section A: Collaborative Partner Detail** | | | | |
| **Proposed partner institution/organisation:** | |  | | |
| **RAU School responsible for partnership:** | |  | | |
| **Proposed link tutor:** | |  | | |
| **Proposed partner(s) overview** (e.g. sector(s); turnover; number of employees; location of sites; anything else of relevance) | |  | | |
| **Date of visit(s) to proposed partner and name(s) of RAU staff visit(s) conducted by** | |  | | |
| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Corporate objectives risk factor** | | **Evidence** (please attach), e.g. track record confirmed by external reference sources. | **Risk mitigation** |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Legal and financial status risk factor** | | **Evidence** (please attach), e.g. legal registration and independent evidence of financial security. | **Risk mitigation** |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Previous experience of academic or professional education at Higher Education (HE) risk factor** | | **Evidence** (please attach), e.g. references from previous HE partners supporting successful track record / QAA reports.  *Reference evidence as appendix 1, 2, etc.* | **Risk mitigation**  *Insert text to outline arrangements to mitigate the consequent impact of any risk* |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Reputational risk factor** | | **Evidence** (please attach), e.g. track record confirmed by external reference sources. | **Risk mitigation**  *Insert text to outline arrangements to mitigate the consequent impact of any risk* |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Management risk factor** | | **Evidence** (please attach), e.g. track record confirmed by external reference sources. | **Risk mitigation**  *Insert text to outline arrangements to mitigate the consequent impact of any risk* |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Quality Assurance (QA) risk factor** | | **Evidence** (please attach), e.g. track record confirmed by external reference sources. | **Risk mitigation**  *Insert text to outline arrangements to mitigate the consequent impact of any risk* |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Academic standards risk factor** | | **Evidence** (please attach), e.g. track record confirmed by external reference sources. | **Risk mitigation**  *Insert text to outline arrangements to mitigate the consequent impact of any risk* |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Health, safety and equal opportunities risk factor** | | **Evidence** (please attach), e.g. track record confirmed by external reference sources. | **Risk mitigation**  *Insert text to outline arrangements to mitigate the consequent impact of any risk* |
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| **Risk factor assessment**  High – red  Medium – yellow  Low - green | **Overseas risk factor** | | **Evidence** (please attach), e.g. consideration of legal and contractual requirements | **Risk mitigation**  *Insert text to outline arrangements to mitigate the consequent impact of any risk* |
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