



## Arrival

Enter the University from the A419, Cirencester to Stroud Road. Free parking is provided in the visitors' car park. On arrival please report to **Porters Lodge** to register and collect your room keys. This is located past the Boutflour Hall and the Chapel and is open from **7.00am** until **7.00pm**.

If you arrive after this time please call night security on **07960 031821** who will assist you. In an emergency please call **01285 889834**.

## Rooms

Rooms will be available from **3.00pm** onwards on your arrival day (please be advised that rooms and keys cannot be released prior to this time) and will need to be vacated by **10.00am** on the day of departure. Bedrooms available during term time are equipped with small TVs, a small fridge and tea / coffee making facilities. Rooms are serviced daily Mon – Fri but not at weekends. A bath towel and a hand towel will be provided along with soap and small bottles of shower gel /shampoo. These rooms are situated on the first and second floors. There are no lifts on campus, therefore please inform us at the time of booking of any special needs or requirements you may have. Outside of term time ground floor student accommodation is available for twin or single occupancy, but please note that these rooms are not as fully equipped as our term time bedrooms. Smoking is not permitted in any of the rooms. Wi-Fi is available free of charge and you can obtain an access code from Porters Lodge when you collect your room keys.

## Breakfast

Monday – Friday during term time breakfast will be available to purchase from **8.00am** until **9.00am** in the University's Dining Room, located opposite the entrance to the Chapel. **Please note we are a cashless site/ card only**. There is a wide selection of food available from the self-service point, including cereals, toast, juice, tea and coffee. At weekends breakfast is served from **08.00am** until **11.00am**.

Outside of term time the University Dining Room is not always open please ask at the time of booking

## Travel Information

Post Code for Sat Nav: **GL7 6JS**

- By Road: M4 Motorway, exit Jnct. 15 (A419)  
M5 Motorway, exit Jnct. 13 (A419) or exit Jnct. 11A (A417)  
M40—A40 to beyond Burford, the B425 to Bibury and Cirencester Fosse Way
- By Coach: Two hourly National Rapid service connecting London Victoria Station with London Heathrow and Cirencester. Then by Taxi for the two remaining miles to the University
- By Local Taxis: Home James 01285 641339
- By Rail: There are frequent British Rail services from London (Paddington) to Kemble Station (Cirencester) via Swindon. There are also regular trains from Gloucester and Cheltenham, which connect to the main train lines. Taxis should be pre-booked to transport you the remaining three miles from Kemble Station to the University.

## Payment Terms and Conditions

Full payment is required at the time of booking. Payment can be made at the time of booking with a credit or debit card or via BACS.

## Cancellations

All cancellation requests should be made in writing to The Conference Manager at the address on the booking form or via e-mail; [bedandbreakfast@rau.ac.uk](mailto:bedandbreakfast@rau.ac.uk)

Charges incurred are as follows:

Within 26 weeks of period	25%
Within 13 weeks of period	50%
Within 4 weeks of period	100%

The University shall endeavour to re-let the accommodation and if successful, shall reduce the fee payable proportionately.

## Services

In the event of an industrial dispute affecting services, RAU Enterprises Limited will do everything possible for the convenience of guests, but cannot accept responsibility for difficulties, which may occur, or for the lack of any particular service. All facilities are let during vacation periods on the basis of the published tariff and Conditions of Booking.



If you have any further queries please contact the Conference Centre for more information

Tel: 01285 652531, Email: [bedandbreakfast@rau.ac.uk](mailto:bedandbreakfast@rau.ac.uk)

[www.rau.ac.uk/bedandbreakfast](http://www.rau.ac.uk/bedandbreakfast)