

## **RAU Attendance Policy for Visa/Tier 4 Students**

All international students who hold a Student/Tier 4 visa must maintain a full attendance record in order to comply with the Home Office UKVI section requirements for Student visa holders.

The University is required to monitor the attendance of all its Visa students and is required to withdraw sponsorship in cases where attendance does not meet the UKVI requirements.

In order to protect your Student visa status it is essential to ensure that you maintain regular attendance and fulfil the academic requirements for your course.

- ✓ All Visa students are expected to scan their RAU ID card to show their attendance at their timetabled events.

There are card readers provided at all lecture theatres/rooms. Students will have to scan their student ID card to “clock in” to their classes. If there are unauthorised absences, these will be monitored and the electronic attendance monitoring system will automatically send alerts to your Academic Department and your Personal Tutor as well as email / sms to you.

N.B. If the reader becomes unavailable (i.e. goes off-line) and it does not respond after a second try within a few minutes, then please, call ext.4423 or email [student.attendance@rau.ac.uk](mailto:student.attendance@rau.ac.uk) if you need help with the system or you need to correct your attendance record.

Biometric reading issues can be resolved by emailing us and letting us know.