

## ACADEMIC APPEALS FORM

Please complete this form if you wish to submit an academic appeal against decisions made by the University's examination board, following publication of end of year results, and progression/award decisions.

Appeals against academic judgement will not be considered under any circumstances.

**Academic appeals will only be considered if they meet the following criteria:**

- 1) Appeals must be received within 10 working days of the notification of results.**
- 2) Any appeal must include relevant and timely supporting evidence. This evidence should support the claim(s) you are making in your appeal, and cover the timeframe of the assessment(s) you are appealing against.**
- 3) The appeal must meet at least one of the grounds for appeal listed below.**

**Any appeal which does not meet ALL three of the criteria above will be automatically dismissed.**

Independent help and advice about completing this form can be obtained from Student Support Services or the Students' Union.

Please complete all sections of this form in order for it to be considered, and return it together with your supporting evidence to [conduct@rau.ac.uk](mailto:conduct@rau.ac.uk)

Details of appeal	
Name: Click here to enter text	Student Number: Click here to enter text
Programme: Click here to enter text	Campus: Click here to enter text
Date of result notification: Click here to enter text	Module(s) appealed: Click here to enter text

<p><b>An appeal can only be submitted if at least one of the following grounds for appeal are met. Please confirm which ground(s) your appeal relates to, by ticking the appropriate box; and provide an explanation detailing how you believe you have met the grounds for appeal for each of the boxes ticked.</b></p>	
<input type="checkbox"/>	<p>1. That there were irregularities in the conduct of the assessment or the Examination Board, including administrative error, which could raise reasonable doubt that the Examination Board would have reached the same outcome without these irregularities.</p>

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Click here to enter text

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | 2. That there were circumstances which had affected the student's performance which could not, for valid reason, be provided before the Examination Board took place. |
|--------------------------|---|

Click here to enter text

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | 3. That one of more of the assessors was prejudiced against the student, or unreasonably biased in their judgement. |
|--------------------------|---|

Click here to enter text

### Please provide a list of all the evidence you are providing in support of your appeal:

Click here to enter text

### Declaration

I declare that the information given in this form is accurate, the supporting evidence is genuine, and that I have read and understood the relevant regulations.

Name:

Date:

Appeal forms and supporting evidence should be submitted to [conduct@rau.ac.uk](mailto:conduct@rau.ac.uk)