## Royal Agricultural University

## Assessment Brief

*Remove all italicised text (for staff information only) before publishing the brief to students.*

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| **Module name** |  |
| **Module number** |  |
| **Staff member setting exercise** | This should be your first point of contact for queries about the assessment. |
| **Moderator (for assessment brief)** |  |
| **Word or time length guide** | *If a word or time length is specified, set out the penalty for failing to meet it. See* [*Pedagogic Framework*](https://gateway.rau.ac.uk/course/view.php?id=430) *for assessment word limits* |
| **Contribution to module assessment (%)** | *Check this is the same as on the module reference sheet.* |
| **First sit or referral** | *Specify if this is a first sit assessment brief or if it is a referral assessment brief* |
| **Date set** |  |
| **Submission deadline [date + time]** | *Insert date/time of submission (Tuesdays, Wednesdays or Thursdays only).*  Your attention is drawn to the penalties for late submission set out in the **Academic Regulations** available [through Gateway](https://gateway.rau.ac.uk/course/view.php?id=416%22#section-2). |
| **Arrangements for submission -** | *Turnitin/Gateway submission point location (i.e. using the assessment tab on the module Gateway page).*  Your work should be submitted electronically through Turnitin/ Gateway |
| **Return date/feedback** | *Insert date and time of feedback. Feedback should be provided online, give information on the type of feedback and its location if possible e.g. audio feedback via Turnitin.*  Coursework should normally be returned in 15 working days. |
| **University regulations for assessment** | All assessments are subject to the **Academic Regulations.**    Work should follow normal academic conventions for acknowledging sources using the APA reference system (see [Library guide on APA referencing](https://gateway.rau.ac.uk/course/view.php?id=1373&tab=2&section=2)). |
| **Requirements for the assessment** | *Insert details of the type of assessment (essay title, details of case study, topic for presentation etc.).* |
| **Learning outcomes tested** | *Insert relevant module outcomes from the module reference sheet/module descriptor.* |
| **Marking criteria** | The assessment will be marked according to the following specific marking criteria:  *All briefs should indicate the specific marking criteria for the work. These may be very detailed and prescriptive (e.g. marking grid) or may be simply a list of bullet points. They should be relevant to the module outcomes listed above.*  *Reference may also be made, as appropriate, to the RAU generic marking criteria.*  *If different parts of the assessment are weighted differently, insert details.* |
| **Special instructions** *(only include if required)* | *For example:*   * *Recommended resources.* * *Structure for work.* * *Timetable for presentations.* * *Timetable for support tutorials.* * *Arrangements for working in groups:*   + *Group size*   + *Rules for managing group work and procedures for handling problems.* |