

**External Examiner / External Academic Advisor**

**to the Validation and Review Board (VRB) Fee Payment**

The fee payable for acting as an External Examiner / External Academic Advisor to the VRB will be as stated in your letter of appointment. In order to process your payment, please provide one of the following:

1. Individual claimant (for payment through the RAU payroll): Fee confirmation will be completed below by authorised signatory:

Name of External Examiner: ­­­­-----------------------------------------------------------------------------

 (Capital letters)

Signature of claimant -----------------------------------------------------------------------------

Date -----------------------------------------------------------------------------

For office use only:

|  |  |  |  |
| --- | --- | --- | --- |
| Dates worked | Fee (£) | Nature of activity | Department code  |
|  |  |  |  |

I confirm the duties of this post have been completed.

Signature of budget holder -------------------------------------------------------------------------------

Name of budget holder -------------------------------------------------------------------------------

(Capital letters)

Date -------------------------------------------------------------------------------