



# JOHN EDGAR TRUST

## Management Development Scheme

### Application Form for 2018/2019 Course



- Completed applications should be emailed to the Course Administrator by **1<sup>st</sup> June 2018**.
- The information which you give will be treated as confidential by the Trustees and their appointees.
- Interviews will be held by invitation at the Royal Agricultural University, Cirencester on **20<sup>th</sup> June 2018**, following which awards for places on the scheme will be made.
- The application form should be filled in on a computer and submitted as an email attachment together with a digital passport-style photograph of the applicant and the requested 500-word composition.
- Paper or handwritten forms will not be accepted.

***Please read the Application Form Notes before completing this form.***

#### Your details:

Surname:

Title:

Forenames:

Address:

Postcode:

Date of Birth:

Email:

Telephone:

Mobile:

#### Details of present employment:

**Details of employer:**

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Address (& Company):** \_\_\_\_\_

**Postcode:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Your education (i.e. schools, colleges or universities) in chronological order:**

<u>Year(s)</u>	<u>Establishment</u>

**Details of relevant qualifications:**

<u>Year</u>	<u>Qualification</u>	<u>Subject(s)</u>

**Details of employment in chronological order:**

	<b>From</b>	<b>To</b>	<b>Employer, Location &amp; Business Type</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			
<b>6</b>			

**Details of position and responsibilities in jobs listed above:**

- 1
- 2
- 3
- 4
- 5
- 6

**Details of participation in any organisations with office(s) held:**

**What are your intentions in respect of your career / business development?**

**Full participation in the scheme requires the co-operation of a senior manager, business partner or parent (where applicable). Have you sought this?**

Yes  No  From whom?

**Please give the name and contact details of one person, other than a close relative, who would be prepared to vouch for your character and suitability for an award.**

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Have you informed this person that JET might be in contact? Yes  Not yet, but I will**

**As a separate document, set out in five hundred words, what you think are the challenges facing a manager in day-to-day control of a business; what are the chief tasks; and what skills, knowledge qualities and abilities are required to be successful?  
(Please email with your completed application as a pdf or Word document)**

**If you are selected for the Course, you will be asked to contribute £500 in advance towards the costs of your training. Bursaries are available at the discretion of the Trustees.  
Might payment of this fee present a problem to you? No  Yes**

**Please indicate how you became aware of the John Edgar Trust.**

**You may add any other brief comments or information here:**

***Please tick as appropriate each statement below:***

**I confirm that all details given in this application form are true and accurate.**

**I have renamed my completed form to include my name e.g. "JET-Application\_John Farmer"**

**I will email my passport-style photograph with this completed application form.**

**I will email my 500-word composition with this completed application form.**

**I understand that the John Edgar Trustees reserve the right to offer or to withhold an Award, and that their decision is final.**

**I am available if invited for interview at Cirencester on Wednesday 20<sup>th</sup> June 2018.**

**I confirm that I am available on 7<sup>th</sup> to 11<sup>th</sup> January 2019, 28<sup>th</sup> to 31<sup>st</sup> January 2019 and 25<sup>th</sup> to 28<sup>th</sup> February 2019.**

**If I am not able to attend each of these three modules in full I understand that I will not be able to take part in the programme.**

**I am prepared to complete an assignment for academic accreditation purposes after the end of the Course if requested to do so.**

**I will confirm these statements in writing if requested to do so.**

**Name:**

**Date:**

***See the Application Form Notes for instructions on submitting your application.***