

## **Terms and Conditions of Graduation at the Royal Agricultural University 2019 - 2020**

**In these terms and conditions:**

**'you' and 'yours' means a graduand of The Royal Agricultural University**

**'we', 'our' and 'us' means The Royal Agricultural University**

### **Registration and guest tickets**

1. Each graduand may request up to 2 guest tickets, free of charge.
2. Please note that some guest seats may have limited visibility. As seats and guest tickets are not individually numbered, please be aware that late arrival may lead to limited seating being available. There may be limited late tickets available, depending on ceremony and numbers, but there is no guarantee for this.
3. Tickets are not transferable to another student. No graduand or guest will be admitted without a valid ticket.
4. The University reserves the right to alter the ceremony subject to numbers. In the event of such a change you will be given as much notice as possible but in any case a minimum of two weeks' notice.
5. If you have an outstanding debt with us, you will not be able to attend a graduation ceremony until it has been settled. This includes (without limitation) tuition fees, accommodation charges, library fines.
6. You are only eligible to attend your graduation ceremony once you have met the criteria for conferment of an award.

### **Academic Dress**

7. Academic dress is mandatory and graduands will not be admitted to the graduation ceremony without the correct academic dress. The charge to purchase or hire academic dress is made directly to the provider.

### **Cancellation**

8. If you are ineligible to attend your graduation ceremony because you have not met the criteria for conferment of an award we will automatically cancel any tickets that have been booked. In such circumstances, we are not responsible for any costs incurred by you or your guests, including accommodation and travel expenses.

### **Data protection**

9. By registering for a graduation ceremony you are giving your consent to us publishing your full name (as it appears in our student record system) and award title being printed in the programme. If you do not wish your information to be used in this way, you must notify us by email to [graduation@rau.ac.uk](mailto:graduation@rau.ac.uk) before Monday 1<sup>ST</sup> July 2019.

### **Use of images**

10. All graduation ceremonies may be photographed, filmed, and/or streamed via live web cast by us or our agents. By registering for graduation, you are giving your consent to the recording and transmission of images (both still and moving) of you and your guests. We retain all rights in any images, which may be used for publicity purposes and made generally available for purchase after the graduation ceremonies. If you do not wish your images to be used in this way, you must notify us by email to [graduation@rau.ac.uk](mailto:graduation@rau.ac.uk) before Monday 1<sup>ST</sup> July 2019.

### **Force majeure**

11. If your graduation ceremony cannot take place or is delayed because of circumstances beyond our reasonable control, we will not be liable for any direct or indirect losses incurred by you or your guests. Examples of such circumstances include (without limitation): war, terrorism, civil commotion; fire, flood, adverse weather, natural disaster, act of God; outbreak of communicable disease, epidemic, or pandemic; any strike or labour dispute; interruption or failure of any utility service; any law or government order, rule, regulation, or action by a government or public authority. You and your guests should ensure that you have sufficient insurance protection to cover any losses you may suffer as a result of a ceremony being cancelled or delayed.